



**Palo Alto Soccer Club
Board Meeting –13th December 2016
7:30-9:30 pm**

I. Call to Order and Welcome

- Meeting was called to order at 7:40 pm
- Attendees: Rodrigo Baptista, Ed Camarena, Ron Calhoun, Natasha Parrett,
- Solly Malchin, Colin Haysman, Lynette Philippe, Tanya Zaghi, Drew Wittman, Neal Aronson, Tammy Perales

II. Review and Approve Minutes: Minutes approved. Meeting began at 7:40.

III. CLV Proposal

Delete the following positions: Uniform, Sondra had done this for many years and should receive a note of thanks (Ed). Other positions being cut, equipment and gear for coaches coordinator and practice shirt coordinator.

The Pro Soccer uniform work does need monitoring Tammy will do this.

Manager Mentor to change to Scheduling coordinator is a proposal. Discussion took place on what we need here. Maybe a managers meeting and a scheduling workshop would be a good idea. Ron could help with that so there is a calendar of dates.

Also proposal that there is someone advising managers/treasurers on budgets as well.

League and Event Registration CLV position - this person could also monitor and track money going back to teams for tournaments

Treasurer Assistant reduced to one person (Johnathan Chow to continue)

Assistant field scheduler – All Birol's knowledge needs to be in handbook – he was going to give a name for this role– Tammy suggested she could do this.

Academy Manager Coordinator to be another CLV reporting to Drew

CLV for Alumni – building a database, out each etc

Discretionary Award Committee – This should be an ad hoc group not a standing committee – formed when needed.

IV. Scholarship – Drew has been going through the applicants we currently have 28 (there were 48 last season) Should highlight credit and scholarship. For the 28 numbers are at \$13000 but that includes credit etc. Special circumstances such as not quite reaching the cut off point should continue to get that amount in Spring and only new applicants need to provide paperwork. Money will only be credited when Drew finalizes the paperwork and that evidence of last seasons work has been completed. Need to look at the issue of teams receiving “too many” scholarship. Item for future agenda on how we cap scholarship by team or club – Need a decision for the Fall on this

V. Bookkeeping needs – Lynette explained a use of Quickbooks that might make things easier and the need for assistance. Maybe need around 10 hours a week of support on this tracking the payments for everything like money back for early tournaments. Proposal that we employ someone to do this Lynette will speak to her contact– Offer will be 10 to 15 hours to set up and then 5 hours a week at \$20 per hour. Passed Unanimously

VI. Website – Proposal that we move forward and launch the new website. Tanya to provide her spreadsheet of managers etc to Solly.Ed to tell Heidi to close old site and move to new website later this week.

VII. Fields – Birol not in attendance. Birol had sent information on current allocation process and stats to Ed. Ed to add this information to minutes. Discussion on 9V9 and use of turf for practice and games. To what extent can we expect last minute changes – it is complicated to change venue and when time is changed as well, there are problems with moving referees. In conclusion, unlikely to have turf available for practices. Considered whether younger teams could use fields if fields remain after older teams have scheduled games.

Information from Birol on current process:

PASC turf field practice priority. PASC has grown in the past 4 years from 40 to 64 teams. We had 3 turf fields for 40 teams we have 4 turf fields for the 64 teams. Of the clubs 64 teams 35 of these teams play on 11v11 fields. 10 of these 35 teams are Blue playing in NPL, 3 teams are playing in State Premier/Gold and practice 3 times a week. We have 33 turf practice slots available Mon-Thurs, this is not taking into account the shorter days that impact the end of fall and beginning on spring. We also have the Academy teams that are part of PASC which must practice on turf 3 times a week, we can only accommodate 2 of the 3 practices due to the limit of turf fields. The current turf field priority practice:

We consider all the following as we define each season practice schedule.

- 1) Field fees paid
- 2) Teams ranked by their league level (NPL level, NorCal State Premier or Gold)
- 3) Coaches that have multiple teams/ conflict in scheduling

VIII Exec. Dir. Report

Futsal Need to buy some equipment (aprox \$2000) and this will come from the club's 30% as will the gym space fee. Winter and Spring – spring will be offered similar to Winter. For next Fall looking for 2010 to 2016 age groups to run a program as part of curriculum. Will develop a clear proposal on this

Program with REC format with volunteer coaches and Rec type fee structure is developing. Rodrigo outlined the goals of this program and the various relationships being developed.. Two teams came to the club two girls moved to our teams. The board supports this program and its growth – up to four teams. Proposed and agreed with one abstention

Club house needs a budget – painting, maybe a work day. Also. on going cleaning services – Proposal to allocate a budget of \$3000 Including lock and internet (\$2000 for redecoration).

Approved unanimously.

Proceed with Sprint non-profit service – and see how it works.

Proposal for an administrative assistant. Discussion of this topic – the list is a large one. No decision was made on this

IX Board Members Work – Ed raised the issue that the Board could be too large a group to work effectively and may need to re structure into smaller groups/ sub committees that report and present to the full board - Ed to form a group to do develop this idea

Final item - Team photo – one team wants ~35\$ back as couldn't make the scheduled time or make up day due to game conflicts and want to be reimbursed for printing their their own– Request was not approved.

Meeting ended at 10:15