



**Palo Alto Soccer Club  
Board Meeting – October 17th, 2017  
7:30-9:30 pm**

**I Call to Order and Welcome**

Meeting was called to order at 7:35 pm.

**Attendees:** Ed Camarena, Ron Calhoun, Natasha Parrett, Tanya Zaghi, Savio Carrijo, Lynette Philppe, Neal Aronson, Rodrigo Baptista, Colin Haysman. Drew Wittman, Birol

**II Review and Approve Minutes**

August Minutes and September were approved with minor amendments. Brief discussion on NorCal rules regarding tryouts and add Drew to September attendance

**III ED/TD Report**

**Tryouts**

We support the change to one per year but players are still be able to move. From the start of the tryout process to the end seem to go on forever in the past. We will only have tryouts in May from now on. This year we will have evaluations over three days at the start of November and only for younger teams. For older teams evaluations will take place during practices.

**Coaching Assignments**

Some small movement of coaches for next season. Some minor changes/ adjustments using same coach for A and B teams and one for C and D teams. Coaches may be asked to change teams and a problem is that different levels have different pay.

For this year existing contracts will have an extension to June and then all contracts will run from June to May 31st. Need to investigate a 12 month salary instead of 10 months. We need to move to year assignment from May to June every year.

Looking to recruit new coaches and have already been evaluating some that are interested.

**Cancelled games**

Rescheduling of games needs to happen soon and must do HS ages first before school season starts.

**Volunteers**

144 volunteers signed up, some board members still need to sign up. 105 signed up for TTT (plus teams)

Nothing seems to be missing from the list and all tasks are covered

**Rec program**

Working on a program with Ken for 4V4 etc. Some discussion on implications of this for AYSO. This needs fields and referees - Rodrigo will come back with a formal proposal at next meeting This would be implemented this Spring.

#### **IV New Uniforms**

Current uniform will be difficult to continue after Fall 2018 as contract expires. How to do this is the question. We need to work out how to roll this out to minimize disruption and consider how we add the possible new sponsor's logo to NPL team shirts. Do we wait for new shirts or have them ironed on existing?

We need a decision soon.

The committee will come back with a recommendation, but seems that there is little choice There will be a written proposal for next meeting.

#### **V TTT**

Update - only one still unpaid around \$50K net income Very similar to last year in all income and expenditure.

#### **VI Fields**

Growth from 30 plus to 60 plus and Academy - We need a solution for this. The biggest issue is with first three weeks of November - how do we manage this. February is also an issue for teams. Still waiting for Gunn to confirm 8:30 to 10pm. Do we go down to two practices. Academy is also an issue and cant get El Camino as easily as we need. Too many on Cubberley. Need a meeting with AYSO as they are still getting the fields. Maybe we need to share the 5:30 slot with AYSO - this needs a meeting through Jim and Patricia with the AYSO leadership. We can't rely on informal relationships and need to formalize moving fields towards us. 9V9 games need to also have the opportunity to use turf. Problem is that fields get returned but too late to reschedule games as referees are already allocated. Maybe push the deadline earlier is an option.

Brief discussion of whether we need to take some Academy time back. Maybe best not to move academy field space at this time. Raised the issue of next Fall and December. Do we need to work with other club teams to push the city to recognize this need - maybe a petition from families to pressure the city maybe redistribute from adult usage. Process needs to change as does the distribution.

When/if using floodlights on Cubberley is resolved that will be a big help. Inside use for futsal is also at a maximum.

#### **VII Girls Elite Program**

Discussion and board consensus to support a girls elite program at SVSA..

#### **VIII Refund Policy Review**

Tanya previously sent out ideas on what might need amending and clarifying.

## **REFUND POLICY:Content**

### **PAYMENTS TO CLUB**

#### **FIXED TEAMS**

- Initial deposit of \$600-700 is always non-refundable
- If player leaves club, of their own choosing, *before* autopay then it is their responsibility to notify [registrar@pasoccerclub.org](mailto:registrar@pasoccerclub.org) to let them know they are leaving so we can stop

autopay. Without notification from player before autopay then no refund can be given once autopay has been run.

- If player leaves club, of their own choosing, after auto-pay then no refunds will be given, since autopay runs when season has started and it will be assumed that player has attended at least one practice or position held for player to attend practice.
- Autopay for 2nd and last payment (recommending to revisit the discussion of avoiding the 3rd payment option this has been confusing when invoices are going out to managers) Final autopay should be complete on first day of practice. Once practices start, no refunds given. For fall, the first day of practice was July 17 so that means all autopay and full payments would have been received by this day and no refunds will be permitted for any club fees, this applies to players injured and/or leaving club of own choosing.
- There are no refunds if a player is asked to move to another team any time during the season and the player chooses not to take the spot.

### **NON-FIXED TEAMS**

- Initial deposit of \$700 is always non-refundable

### **SCHOLARSHIP PLAYERS**

- Initial Deposit of \$200 is only refundable if player does not qualify to receive scholarship funds and therefore decides not to participate.
- If player qualifies for scholarship the \$200 amount is non-refundable after the 1st day of practice. Since scholarship funds are held for this player until this point.
- If player decides to drop, on their own choosing and they qualified for scholarship funds, before first day of practice then \$200 is refundable
- If player decides to drop, on their own choosing and they qualified for scholarship funds after first day of practice then \$200 is non-refundable.
- Moving forward after the first day of practice, once any future payments are made, they remain non-refundable.

## **TEAM DUES COLLECTION**

### **Fixed and Non-fixed teams and Scholarship players**

- No refunds at all once paid. This will have a great impact on the other families and team as a whole.
- Should be collected at date of first practice (for tournaments/social/equipment (non-fixed: coach fees)etc) This should be club policy.
- If team does not collect on first day of practice it is at their own risk that if a family quits and never pays, it will be up to the team to collect missing funds from other families. Club cannot have control over that. Policies are in place to enforce payment to team that managers and treasurers must use. If they don't they will put team at risk of being short on funds.

- Suggest some flexibility that for team to decide if they have another player join they can choose to pay back the leaving family with funds coming in from new family. This is left for team to decide only. This should only be a recommendation to team.
- It is also recommended that club determine a deadline each season of collecting fees from non-fixed teams as I think we currently do.

Most of the policy is clear, Board members made suggestions Tanya will make some minor amendments and send out to managers.

## **IX Spring Fees**

Discussion tabled for next meeting on whether older teams should move to fixed fees (not NPL teams)

- 1) looking at a proposal to extend fixed fees to older non-NPL teams
- 2) including a tournament in younger teams
- 3) exploring Lynette's suggestion of phasing out bank accounts with the younger teams

Ed to provide a proposal on this for next meeting

## **X Next meeting**

Moved one week earlier to November 14th